



Winchester Community
Music School

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E wcms@winchestermusic.org

www.winchestermusic.org

Student Registration Form 2010-2011

STUDENT _____ DOB _____

ADDRESS _____ HOME PHONE _____

CITY _____ STATE _____ ZIP CODE _____

Please fill out this column completely

School _____ Grade (as of Fall 2010) _____

Account/ Parent Name _____

Second Parent Name _____

CELL Phone _____

CURRENT Email (please print) _____

PLEASE PRINT

Appropriate payment must accompany this registration form in order to be processed.
Pricing as recorded on registration form subject to verification. *Thank you.*

ACTIVITY	INSTRUMENT	LESSON LENGTH IN MINUTES	SCHEDULING INFORMATION	TUITION COST
PRIVATE LESSON		<input type="checkbox"/> 30 <input type="checkbox"/> 45 <input type="checkbox"/> 60		30 minute \$ 636 45 minute \$ 908 60 minute \$1180
SECOND PRIVATE LESSON		<input type="checkbox"/> 30 <input type="checkbox"/> 45 <input type="checkbox"/> 60		30 minute \$ 636 45 minute \$ 908 60 minute \$1180
Class	Title _____		First Choice (day & time) _____ Second Choice (day & time) _____	\$ _____
Ensemble	INSTRUMENT _____		<input type="checkbox"/> CLASSICAL <input type="checkbox"/> JAZZ <input type="checkbox"/> ROCK & BLUES <input type="checkbox"/> MOTOWN <input type="checkbox"/> PERCUSSION ENSEMBLE <input type="checkbox"/> VOICEWORKS I <input type="checkbox"/> VOICEWORKS II <input type="checkbox"/> JENKS RECORDER ENSEMBLE	\$ _____
Workshop	Title of Workshop: _____		Date(s) & Time: _____	\$ _____

<p>Signature (of student or parent if student is minor) _____</p> <p>The signer understands and agrees to the Absence/Schedule and Refund/Withdrawal policies described on the reverse of this form and in the current catalog and accepts responsibility for charges and fees that may be incurred.</p> <hr/> <p style="text-align: center;"><i>Please include the Registration Fee</i></p> <p style="text-align: center;"><i>We cannot process your registration without it</i></p> <hr/> <p>PAYMENT INFORMATION</p> <p><input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ (Please make check payable to WCMS) Please Charge my <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> DISCOVER</p> <p>CHARGE MY CARD FOR:</p> <p><input type="checkbox"/> Amount due at time of registration.</p> <p><input type="checkbox"/> Remaining Payment Plan installments charged when due: REQUIRES CREDIT CARD (Fall 2010) October 10; November 8; (Spring 2011) January 7; February 11; March 18</p>	<p>Total Tuition cost from above column \$ _____</p> <p>Discounts:</p> <p>Multiple lesson \$ (_____) _____</p> <p>Senior citizen \$ (_____) _____ (See reverse for full explanation)</p> <p>Total Tuition \$ _____</p> <p>ADD:</p> <p>Registration Fee \$30 individual / \$45 Family \$30 or \$45 Circle One</p> <p>ADD:</p> <p>Payment Plan Fee (\$20 if applicable) \$ _____ Payment MUST be made by Credit Card</p> <p>TOTAL DUE NOW \$ _____</p>
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Card # _____ Exp. Date _____ / _____

Name as it appears on card _____

Billing Address if different from home: _____



I allow WCMS full use of photos/videos Taken at all school sponsored functions of the above registered student. **YES** **NO**

How to Register

REGISTRATION

Continuing students are requested to re-enroll each spring for the following academic year. Students who re-enroll during this time period are able to reserve their space for the following year. **Registration from fall to spring is automatic.**

TUITION AND PAYMENTS

Registration Fee of \$30 per student, \$45 per family is due annually at the time of registration.

PRIVATE LESSONS

A deposit is required at the time of registration in order to be processed. Remaining semester tuition balance is due in full on August 27. Each semester is 16 lessons.

30 minutes lessons: \$ 636.00
45 minutes lessons: \$ 908.00
60 minutes lessons: \$1180.00

CLASSES & ENSEMBLES

You may register for classes and ensembles upon receiving the WCMS catalog, which details course info or visiting www.winchestermusic.org.

PAYMENT PLAN POLICY

Payment plans are available for full semester private lessons and require an additional \$20 payment plan fee per semester and payment by credit card.

The tuition will be divided into 3 equal installments and automatically charged on the predetermined due date. (The first installment will include the \$20 payment plan fee and the registration fee, if applicable.)

Would you like to volunteer at WCMS?
Here are just a few areas where we could use your help:

- Special Events
- Hospitality/Stage Management
- Mailing/information Distribution
- Outreach Events
- Landscape/Gardening

DISCOUNTS

MULTIPLE LESSON DISCOUNT:

If there are 3 or more full semester private lesson enrollments (individually or family), a discount of \$25 per semester private lesson is given.

SENIOR CITIZEN DISCOUNT:

For 65 years and older, a 10% discount will be given for any private lesson, class or ensemble.

ENSEMBLE DISCOUNT:

For students who take full semester private lessons at WCMS, a 10% discount will be deducted from their ensemble tuition.

Please note: only one type of discount allowed per family.

FINANCIAL AID

Financial aid is available for lessons, classes and ensembles through the generosity of the community. Guidelines for aid are established by the Scholarship Committee of the Board of Trustees. WCMS does not discriminate on the basis of race, color, creed or national origin. Families receiving financial aid are not eligible to receive additional discounts.

GENERAL POLICIES

WITHDRAWAL/REFUND

Tuition refunds for full semester private lesson enrollment will be given in accordance with the following schedule. Formal notification of withdrawal must be given to the office. Registration fees are **non-refundable**. Full refunds will be given in cases of insufficient enrollment that results in cancellation of a class or workshop. Partial refunds will be considered in cases of prolonged illness or injury.

Withdrawal ten days prior to the start of the semester	FULL tuition refund
Withdrawal prior to the Fourth scheduled lesson	2/3 tuition refund
Withdrawal on or after Fourth scheduled lesson	NO REFUND

No refunds are given on classes, ensembles and workshops.

STUDENT ABSENCE / MAKE-UP

One excused absence from private lessons per semester will be made up. A student absence must be reported to the WCMS office 24 hours in advance to be considered an Excused Absence.

There are no make-ups for classes or ensembles missed by the student. All lessons, classes and workshops missed because of teacher absence or school closing will be made up.

Make-up lessons may be given during or between semesters. Make-up lessons missed by a student for any reason will not be rescheduled or refunded.

SCHOOL CLOSING

Please note that WCMS does not follow the weather cancellation decisions of the Winchester Public Schools. Please call the office to verify the status of classes during times of inclement weather or other emergencies.



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ENROLL NOW!

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