

How to Register

REGISTRATION

Continuing students are requested to re-enroll each spring for the following academic year. Students who re-enroll during this time period are able to reserve their space for the following year. **Registration from fall to spring is automatic. Invoices will be mailed in December.**

TUITION AND PAYMENTS

Registration Fee of \$30 per student, \$45 per family is due annually at the time of registration.

PRIVATE LESSONS

A deposit is required at the time of registration in order to be processed. Remaining semester tuition balance is due in full on August 19. Each semester is 16 lessons.

30 minutes lessons: \$ 656.00
45 minutes lessons: \$ 928.00
60 minutes lessons: \$1200.00

CLASSES & ENSEMBLES

You may register for classes and ensembles at any time after 6/1 with payment in full. Detailed course info can be found at:
www.winchestermusic.org.

PAYMENT PLAN POLICY

Payment plans are available for full semester private lessons only and require an additional \$20 payment plan fee per semester and payment by credit card.

The tuition will be divided into 3 equal installments and automatically charged on the predetermined due date. (The first installment will include the \$20 payment plan fee and the registration fee, if applicable.)

**Would you like to volunteer at WCMS?
Here are just a few areas where
we could use your help:**

- Special Events
- Hospitality/Stage Management
- Mailing/information Distribution
- Outreach Events
- Landscape/Gardening

DISCOUNTS

MULTIPLE LESSON DISCOUNT:

If there are 3 or more full semester private lesson enrollments (individual or family), a discount of \$25 per semester private lesson is given.

SENIOR CITIZEN DISCOUNT:

For 65 years and older, a 10% discount will be given for any private lesson, class or ensemble.

ENSEMBLE DISCOUNT:

For students who take full semester private lessons at WCMS, a 10% discount will be deducted from their ensemble tuition.

Please note: only one type of discount allowed per family.

FINANCIAL AID

Financial aid is available for lessons, classes and ensembles through the generosity of the community. Guidelines for aid are established by the Financial Aid Committee of the Board of Trustees. WCMS does not discriminate on the basis of race, color, creed or national origin. Families receiving financial aid are not eligible to receive additional discounts.

GENERAL POLICIES

WITHDRAWAL/REFUND

Tuition refunds for full semester private lesson enrollment will be given in accordance with the following schedule. Formal notification of withdrawal must be given to the office. Registration fees are **non-refundable**. Full refunds will be given in cases of insufficient enrollment that results in cancellation of a class or workshop. Partial refunds will be considered in cases of prolonged illness or injury.

Withdrawal ten days prior to the start of the semester FULL tuition refund

Withdrawal prior to the Fourth scheduled lesson 2/3 tuition refund

Withdrawal on or after Fourth scheduled lesson **NO REFUND**

No refunds are given on classes, ensembles and workshops.

STUDENT ABSENCE / MAKE-UP

One excused absence from private lessons per semester will be made up. A student absence must be reported to the WCMS office 24 hours in advance to be considered an excused absence.

There are no make-ups for classes or ensembles missed by the student. All lessons, classes and workshops missed because of teacher absence or school closing will be made up.

Make-up lessons may be given during or between semesters. Make-up lessons missed by a student for any reason will not be rescheduled or refunded.

SCHOOL CLOSING

Please note that WCMS does not follow the weather cancellation decisions of the Winchester Public Schools. Please call the office or check our website to verify the status of classes during times of inclement weather or other emergencies.



ENROLL NOW!

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