Private Lesson Studio Policy
Ceora Jaffe, Flute

Required Materials
- Please bring your solo book
- Notebook
- pencil
- metronome
- tuner
- water bottle
- Please email a copy of any ensemble music prior to the beginning of the lesson

Zoom
Please be sure to update Zoom regularly. Make sure original sound is on and that you are using “high fidelity music mode, which can be found in advanced settings.

Student Responsibilities
- Practicing: Please practice a minimum of 3 times a week. Each of these practices should be the length of your lesson and should include sound work, scales and your solo assignments. For example if you have a 45 minute lesson: 45 minutes 3 times a week, practicing more is of course wonderful and encouraged.
- Recitals: Students should plan to perform live with piano on a Spring recital.

RECOMMENDATIONS FOR PARENTS

To Get in Contact:
I welcome email and phone calls (no texts please). Please allow a day or two for a reply.

How to report a student absence: Please contact the WCMS main office by calling 781-721-2950 – you may leave a message at any time and the message will be date & time stamped. You may also email the school at wcms@winchestermusic.org Absences reported 24 hours in advance of the lesson time are considered an excused absence. Less than 24 hours in advance are unexcused absences.

WCMS Make up Policy: One excused absence from private lessons per semester will be made up. A student absence must be reported to the WCMS office 24 hours in advance to be considered an excused absence. There are no make-ups for classes or ensembles missed by the student. All lessons, classes and workshops missed because of teacher absence or school closing will be made up. Make-up lessons may be given during or between semesters. Make-up lessons missed by a student for any reason will not be rescheduled or refunded.

Health and Safety: For updates about the WCMS response to COVID-19, please refer to the COVID-19 page of our website (https://www.winchestermusic.org/covid-19-information)